



## A current, valid Certificate of Insurance is required.

To make this process easy, we suggest the following three steps:

- 1 Email this checklist to your insurance provider.
- 2 Follow up with your insurance provider to make sure you have the proper coverage (see the checklist below).
- 3 Upload the Certificate of Insurance to your order **at least the day before call time** at **productionzonere rentals.com/upload-coi**. You'll need your order number from your confirmation email.

CUSTOMER INSURED (YOUR BUSINESS NAME)

ORDER NUMBER

SHOOT DATE(S)

### REQUIRED COVERAGE

#### ADDITIONAL INSURED & LOSS PAYEE

Production Zone LLC, 1542 Brookstone Ln., Sugar Land, TX 77479

Production Zone LLC requires the following coverage on the certificate of insurance:

| STATUS                   | INSURANCE REQUIREMENT                                                                                   |
|--------------------------|---------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | General liability (minimum \$1,000,000).                                                                |
| <input type="checkbox"/> | Hired and non-owned automobile liability and coverage for physical damage (combined limit \$1,000,000). |
| <input type="checkbox"/> | Production Zone LLC must be named as <b>Additional Insured</b> .                                        |
| <input type="checkbox"/> | Production Zone LLC must be named as <b>Loss Payee</b> .                                                |

**Due at least the day before call time.** Upload it to your order at **productionzonere rentals.com/upload-coi**. Delivery of the motor home may be delayed or cancelled if an acceptable certificate has not been received.